LAKE COUNTY BOARD OF ELECTIONS

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CAMPAIGN FINANCE MATERIALS

Our CD houses the information needed for candidates and/or political action committees to complete their filings, as well as guidance for campaign activity.

If you have any questions, please feel free to contact the Board of Elections and speak with Campaign Finance.

This information was obtained from the Ohio Secretary of State from the following links:

Ohio SOS Website for Campaign Finance
https://www.ohiosos.gov/campaign-finance/

SOS Website for Forms
https://www.ohiosos.gov/campaign-finance/filing-forms/

SOS Website for CFR Handbook Chapters
https://www.ohiosos.gov/campaign-finance/campaign-finance-handbook/

SOS Website for Reporting Calendar
https://www.ohiosos.gov/campaign-finance/deadline-calendars/

SOS Website for Candidate Requirement Guide and Information
https://www.ohiosos.gov/globalassets/publications/election/2023_crg.pdf

REMEMBER: YOU **MUST FILE YOUR DESIGNATION OF TREASURER FORM** BEFORE YOU SPEND OR RECEIVE ANY FUNDS (Form 30-D) OR participate in any activity that could influence the outcome of an election, to include but not limited to distribution of emails and social media posts.

You must file Form 31-BB (**If it applies to the office you are seeking**) within ten days of the filing of your petition or write-in.

Folder 6 Fillable PDF's also includes an explanation of each form and its purpose, if you wish to review.

(continued)

HELPFUL REMINDERS

All Money Received MUST be deposited into the Campaign Committee Bank Account.
Ref: [*R.C. 3517.992*; *OAC 111-5-12*]

Cash Contributions are limited to $100.00 per individual per Election Cycle. Cash Contributions in excess of $100.00 MUST be refunded.
Ref: [*R.C. 3517.13(F)*; *OAC 111-5-06*]

NO CASH can be distributed from the Campaign Committee for any reason. All Expenses MUST be paid either by Check or Debit/Credit Card associated with the Campaign Committee Bank Account.
Ref: [*R.C. 3517.10(D)*; *OAC 111-5-14*; *OEC Advs. 87ELC-03* and *87ELC-12*]

Expenditures must be verified with corresponding documentation
Ref: [*R.C. 3517.10(D)*; *OAC 111-5-14*; *OEC Advs. 87ELC-03* and *87ELC-12*]

Candidates, employees, and volunteers can be reimbursed for permissible expenditures as long as the expenses are not otherwise prohibited by law and proper documentation is provided to substantiate the expense.
Ref: [*R.C. 3517.13(O)*]

Records must be maintained for Six (6) years by the Campaign Committee Treasurer and/or the Candidate in the absence of a Treasurer.
Ref: [*R.C. 3517.081*, *3517.10(A) and (D) 3517.106 (D)*, *3517.13(O)-(R)*, *3517.992(A)*, *3599.36*; *OAC 111-5-12, 111-5-14*]